



BOARD OF EDUCATION  
Ms. Jane Royer Barr  
Mr. Jack Dilles  
Mr. Aaron Hinde  
Ms. Gina Locatelli  
Ms. Sandra Nichols  
Mr. Dana M. Sales  
Mr. George "Bud" Winslow

Santa Cruz County Board of Education  
Santa Cruz County Office of Education  
400 Encinal Street  
Santa Cruz, CA 95060

Regular Board Meeting  
July 23, 2014  
Time: 2:00 p.m.  
Board Room

## AGENDA

*Note: Trustee Aaron Hinde will participate in the meeting via telephone.  
Agenda will be posted at: 92 Sea Breeze Ave., Rancho Palos Verdes, CA 90275*

- 1.0 **CALL TO ORDER, ROLL CALL AND ESTABLISHMENT OF QUORUM**  
Jane Royer Barr, Jack Dilles (president), Aaron Hinde, Gina Locatelli, Sandra Nichols, Dana Sales, George Bud Winslow  
Michael Watkins, Secretary
- 2.0 **PLEDGE OF ALLEGIANCE**  
Superintendent Watkins will lead the Pledge of Allegiance.
- 3.0 **APPROVAL OF AGENDA**  
Agenda deletions and/or changes of sequence will be approved or the agenda will be approved as submitted.
- 4.0 **PUBLIC COMMENT**  
This is an opportunity for the public to address the Board regarding items not on the agenda. The Board President will recognize any member of the audience not previously placed on the agenda who wishes to speak on a matter directly related to school business. Each speaker on any specific topic may speak up to three (3) minutes unless otherwise limited or extended by the President. The President may allot time to those wishing to speak but no action will be taken on matters presented (E.C. Section 35145.5). If appropriate, the President, or any Member of the Board, may direct that a matter be referred to the Superintendent's Office for placement on a future agenda. Please refer to item, *Please Note*, on the last page of this agenda.
- 5.0 **CONSENT AGENDA**  
All items appearing on the consent agenda are recommended actions, which are considered to be routine in nature and will be acted upon as one motion. Specific items may be removed for separate consideration. Item(s) removed will be considered immediately following the consent agenda motion as Deferred Consent Items.
  - 5.0.1 Minutes of Board Meeting of June 19, 2014
  - 5.0.2 Minutes of Special Board Meeting of June 16, 2014
  - 5.0.3 Donations
- 5.1 **DEFERRED CONSENT ITEMS (if required)**  
This item is placed on the agenda to address any items that might be pulled from Agenda Item 5.0 for further discussion/consideration if so determined.
- 6.0 **CORRESPONDENCE**  
Correspondence will be available for review at meeting location
- 7.0 **UNFINISHED BUSINESS**  
There is no unfinished business to discuss.

**8.0 REPORTS/DISCUSSION/INFORMATION ITEMS**

**8.1 Presentation: Technology Information Center for Administrative Leadership (TICAL)**

The Board will receive a report on TICAL, a program helping K-12 administrators provide informed and effective leadership in the use of technology to improve education.

Presenter: Jason Borgen, Program Director

**8.2 Board Policy Update**

The Board will discuss strategy for completing policy updates.

Presenter: Jack Dilles, Board President

**9.0 SUPERINTENDENT REPORT**

County Superintendent of Schools, Michael C. Watkins, will provide an update on activities and matters of interest.

**10.0 TRUSTEE REPORTS (3 minutes each)**

Trustees will report on matters, events and activities as related to Board goals of: Advocating for students, maintaining community relations and promoting student achievement.

**11.0 AD HOC COMMITTEE REPORTS/ACTIONS (if any)**

**12.0 ADDITIONS, IF ANY, TO FUTURE BOARD AGENDA ITEMS**

The Board may give direction regarding placement of future Board agenda items.  
Request for additional items: Board President

**13.0 SCHEDULE OF MEETINGS and COMING EVENTS**

August 18, 2014 8:30 a.m.	Managers' Retreat De Anza Recreation Center, 2395 Delaware Ave., Santa Cruz
August 21, 2014 2:00 p.m.	Regular Meeting of the County Board of Education Santa Cruz County Office of Education
August 25, 2014 8:30 a.m.	Employee Orientation Santa Cruz County Office of Education
September 18, 2014 4:00 p.m.	Regular Meeting of the County Board of Education Santa Cruz County Office of Education

**14.0 ADJOURNMENT**

The Board President will adjourn the meeting.

**PLEASE NOTE:**

**Public Participation:**

All persons are encouraged to attend and, when appropriate, to participate in meetings of the Santa Cruz County Board of Education. If you wish to speak to an item on the agenda, please be present at the beginning of the meeting as any item, upon motion, may be moved to the beginning of the agenda. Persons wishing to address the Board are asked to state their name for the record. The president of the Board will establish a time limit of three (3) minutes, unless otherwise stated by the president, for comments from the public. Consideration of all matters is conducted in open session except those relating to litigation, personnel and employee negotiations, which, by law, may be considered in closed session. Expulsion appeal hearings are heard in closed session unless a request for hearing in open session is made by the appellant.

**Backup Documentation:** Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the County Office of Education, located 400 Encinal Street, Santa Cruz, CA 95060, during normal business hours.

**Translation Requests:**

Spanish language translation is available on an as-needed basis. Please make advance arrangements with Cindy O'Conner by telephone at (831) 466-5901. Traducciones del inglés al español y del español al inglés están disponibles en las sesiones de la mesa directiva. Por favor haga arreglos por anticipado con Cindy O'Conner por teléfono al número (831) 466-5901.

**ADA Compliance:**

In compliance with Government Code section 54954.2 (a) Santa Cruz County Office of Education will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Cindy O'Conner, Administrative Aide to the Superintendent, 400 Encinal St., Santa Cruz, CA 95060, (831) 466-5901.

**SUPERINTENDENT'S RECOMMENDATION FOR BOARD ACTION**

**SUBJECT:**

Consent Agenda: Prior Meeting Minutes, June 19, 2014

**DEPARTMENT/PROGRAM:**

Santa Cruz County Board of Education

**ACTION REQUESTED:**

Board Approval

**PREVIOUS STAFF/BOARD ACTION:**

None

**BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:**

Consent Agenda items are recommended for approval as actions routine in nature and acted upon as one motion. Specific Items may be removed for separate consideration.

**FISCAL IMPLICATIONS:**

None

**CONTACT PERSON(S)**

Michael C. Watkins, County Superintendent of Schools, Secretary to the Board  
Cindy O'Conner, Administrative Aide to the Superintendent



BOARD OF EDUCATION  
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Santa Cruz County Board of Education  
 Santa Cruz County Office of Education  
 400 Encinal Street  
 Santa Cruz, CA 95060

Regular Board Meeting  
 June 19, 2014  
 Time: 2:00 p.m.  
 Board Room

**UNAPPROVED MINUTES**

*Note: Trustee Aaron Hinde participated in the meeting via telephone.  
 Agenda was be posted at: 79030 Via San Clara, La Quinta, CA 92253.*

**1.0 ROLL CALL AND ESTABLISHMENT OF QUORUM**

Board Present

Jane Royer Barr  
 Jack Dilles (president)  
 Aaron Hinde  
 Gina Locatelli  
 Sandra Nichols,  
 Dana Sales  
 George Bud Winslow  
 Michael Watkins, Secretary

Staff Present

Bryan Wall  
 Mary Hart  
 Mary Anne James  
 Melanie Martin  
 John Armstrong  
 Sony Sanson  
 Rebecca Olker  
 Cindy O'Conner

**2.0 PLEDGE OF ALLEGIANCE**

Superintendent Watkins led the Pledge of Allegiance.

**3.0 APPROVAL OF AGENDA**

President Dilles moved to hear agenda item 11.1, Educator of the Year, at 3:00 p.m. It was M.S.C. (Barr/Nichols) to approve the agenda with that change.

Ayes: Unanimous  
 Nays: None  
 Abstain: None  
 Absent: None

**4.0 PUBLIC COMMENT**

There was no public comment.

**5.0 CONSENT AGENDA**

**5.0.1** Minutes of Board Meeting of May 15, 2014

**5.0.2** Routine Budget Revisions

It was M.S.C. (Winslow/Nichols) to approve the consent agenda.

Ayes: Unanimous  
 Nays: None  
 Abstain: None  
 Absent: None

**5.1 DEFERRED CONSENT ITEMS (if required)**

There were no deferred consent items.

**6.0 CORRESPONDENCE**

Correspondence was available for review at meeting location

**7.0 UNFINISHED BUSINESS**

There was no unfinished business to discuss.

**8.0 REPORTS/DISCUSSION/INFORMATION ITEMS**

*Conducted Out of Order*

**8.2 International Science and Engineering Fair (Intel ISEF)**

The Board received report from local Intel ISEF representatives:

- Emma R. Freedman, Stanford University Online High School, presented her project, Investigation of Sustainable Future for Endangered Species. Predicting the Impacts of the Wilmar Policy on Bornean Orangutan Population.

Ms. Freedman explained that her science project was a result of her interest in the Bornean Orangutan population and a concern about their habitat being cut down to produce palm oil. She shared that there is a policy to protect the species, but it's not enough. Ms. Freedman made recommendations on improving the policy, and stated that publication is her next step. She also has ideas to reduce poaching, which occurs during the production of palm oil. Ms. Freedman began a non-profit organization, Jungle Heros, at just 10 years of age, to raise awareness about orangutans and deforestation.

Ms. Freedman stated the science fair has had a huge impact on her life and she wants to encourage high school students to participate.

- Connor Lydon and Natalie Gallagher, San Lorenzo Valley High School students presented their project for the second year in a row, The Secrets of the San Lorenzo Valley Atmosphere: Vertical Meteorological Measurements, Part Two.

Connor Lydon explained that they initially began the project to learn about pollutants in the air caused from burning wood, specifically particulate matter 2.5, collecting data by launching weather balloons.

Natalie Gallagher reported that they discovered high levels of particulate matter 2.5 in the San Lorenzo Valley, reaching into the unhealthy range, and that there is a direct correlation to atmospheric inversions and particulate matter. The next phase of their project will be studying the affects of particulate matter on human health.

*Conducted Out of Order*

**8.1 Presentation: Aptos High School Robotics Team**

Joseph Minildi, Physics Teacher, Aptos High School, introduced the Aptos High School Ranger Robotics Team. The team explained that there are approximately 30 students participating on three robotics teams competing at different levels, beginning with Scout, then Navigator and Ranger, with Ranger being the highest level.

The team shared their roles on the team and what it has meant to work as a community towards a common goal and success. They thanked Superintendent Watkins and Kirk Osborne, Purchasing, for the support the SCCOE has provided.

The team is traveling to Michigan next week to compete in the international competition.

**9.0 Adopt Local Control Accountability Plan (LCAP)**

A public hearing was held May 15, 2014, to solicit recommendations and comments from members of the public regarding specific actions and expenditures proposed by the Local Control Accountability Plan of the Santa Cruz County Court and Community Schools.

Following a review of the LCAP presentation by John Armstrong, Assistant Director and Sony Sanson, Project Director of Alternative Education, it was M.S.C. (Hinde/Sales) to adopt the Local Control Accountability Plan.

Ayes: Barr, Dilles, Hinde, Locatelli, Nichols, Sales, Winslow  
Nays: None  
Abstain: None  
Absent: None

**10.0 ADOPTION: 2014-2015 Santa Cruz County Office of Education Budget**

A public hearing was held on May 15, 2014 for input regarding the 2014-2015 SCCOE budget. Mary Hart, Associate Superintendent, Business Services presented an overview of the 2014-2015 budget.

*Adoption of the budget was suspended in order to conduct items 11.1 and 11.2.*

**11.0 EMPLOYEE RECOGNITIONS**

**11.1 Santa Cruz County Educator of the Year Award**

The Superintendent and Board recognized the Santa Cruz County Administrator of the Year, Sandy Mast, Senior Director, SCCOE Alternative Education Programs.

**11.2 Retirements**

The Superintendent and Board recognized the contributions of retiring employees: Farol Henderson, Sandy Mast, Lisa McCloskey, Carol Polhamus, Sharon Seghetti, Linda Surrell and Bryan Wall.

**10.0 Continued - ADOPTION: 2014-2015 Santa Cruz County Office of Education Budget**

Trustee Sales reported the ad hoc Budget Committee met to discuss the proposed budget prior to this meeting, where many questions were asked and good explanations were provided. Following further discussion, it was M.S.C. (Sales/Locatelli) to adopt the 2014-2015 Santa Cruz County Office of Education Budget.

Ayes: Barr, Dilles, Hinde, Locatelli, Nichols, Sales, Winslow  
Nays: None  
Abstain: None  
Absent: None

**12.0 PUBLIC HEARINGS/NEW BUSINESS and ACTION ITEMS**

**12.1 Adopt Common Core Implementation Funding Plan**

As required, the Common Core State Standards implementation funds were explained in a public meeting of the governing board on May 15, 2014. John Armstrong, Assistant Director, Alternative Education, reported that there have been no changes to the Common Core Implementation Funding Plan since the May 15, 2014 presentation.

It was M.S.C. (Nichols/Winslow) to approve the Common Core Implementation Plan as submitted.

Ayes: Barr, Dilles, Hinde, Locatelli, Nichols, Sales, Winslow  
Nays: None  
Abstain: None  
Absent: None

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**12.2 Adopt Resolution 14-06: Use of Proposition 30 Education Protection Act Funds**

It was M.S.C. (Barr/Nichols) to adopt resolution 14-06, Use of Proposition 30 Education Protection Act Funds.

Ayes: Barr, Dilles, Hinde, Locatelli, Nichols, Sales, Winslow  
Nays: None  
Abstain: None  
Absent: None

**12.3 Adopt Resolution 14-07, Ordering Election, Requesting County Elections Department to Conduct the Election, Request Consolidation of the Election and Specifications of the Election Order**

It was M.S.C. (Nichols/Winslow) to adopt Resolution 14-07, Ordering Election, Requesting County Elections Department to Conduct the Election, Request Consolidation of the Election and Specifications of the Election Order.

Ayes: Barr, Dilles, Hinde, Locatelli, Nichols, Sales, Winslow  
Nays: None  
Abstain: None  
Absent: None

**12.4 Approve the North Santa Cruz County (NSCC) Local Plan Assurances Statement**

It was M.S.C. (Locatelli/Sales) to approve the North Santa Cruz County Local Plan Assurance Statement.

Ayes: Barr, Dilles, Hinde, Locatelli, Nichols, Sales, Winslow  
Nays: None  
Abstain: None  
Absent: None

**13.0 SUPERINTENDENT REPORT**

County Superintendent of Schools, Michael C. Watkins, provided an update on activities and matters of interest since his report of May 15, 2014.

**14.0 TRUSTEE REPORTS (3 minutes each)**

Trustee Barr reported she attended the Watsonville/Aptos Adult Education graduation and the Budget Committee meeting.

Trustee Winslow reported that he attended the Young Writers Program and the movie "Fed Up", an event sponsored by SCCOE.

Trustee Sales attended graduation ceremonies for SOS, Oasis, Wagner, Loudon Nelson, Camp, YES School, Watsonville Community and Success. He also attended the budget committee and policy committee meetings.

Trustee Locatelli announced that the Santa Cruz County Fair poster is available. She also reported that the Fair's technology department will have a robotics display and has awarded scholarships to two youth. Trustee Locatelli acknowledged Trustee Sales for the respectable manner in which he conducted his campaign for Supervisor. Trustee Locatelli also noted the incredible work done by the Young Writers Program in the book "Voices From the Inside", a collection of poems written by incarcerated youth.

Trustee Hinde commended the Policy Committee and their work on the Interdistrict Transfer Policy.

Trustee Dilles reported that he attended the Green Acres Open House and music program. He also attended a fundraiser for Scotts Valley High School physics teacher, Naomi Lyall and announced the passage of Measure A, intended to fund updating Scotts Valley Middle School.

**15.0 AD HOC COMMITTEE REPORTS/ACTIONS (if any)**

There were no ad hoc committee reports.

**16.0 ADDITIONS, IF ANY, TO FUTURE BOARD AGENDA ITEMS**

The were no requests for additional agenda items.

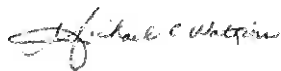
**17.0 SCHEDULE OF MEETINGS and COMING EVENTS**

June 19, 2014 2:00 p.m.	Regular Meeting of the County Board of Education Santa Cruz County Office of Education
July 17, 2014 2:00 p.m.	Regular Meeting of the County Board of Education Santa Cruz County Office of Education
August 18, 2014 8:30 a.m.	Managers' Retreat De Anza Recreation Center, 2395 Delaware Ave., Santa Cruz
August 21, 2014 2:00 p.m.	Regular Meeting of the County Board of Education Santa Cruz County Office of Education

**18.0 ADJOURNMENT**

The Board President adjourned the meeting.

Respectfully Submitted



Michael C. Watkins  
Secretary to the Board



**SUPERINTENDENT'S RECOMMENDATION FOR BOARD ACTION**

**SUBJECT:**

Consent Agenda: Prior Special Meeting Minutes, June 16, 2014

**DEPARTMENT/PROGRAM:**

Santa Cruz County Board of Education

**ACTION REQUESTED:**

Board Approval

**PREVIOUS STAFF/BOARD ACTION:**

None

**BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:**

Consent Agenda items are recommended for approval as actions routine in nature and acted upon as one motion. Specific Items may be removed for separate consideration.

**FISCAL IMPLICATIONS:**

None

**CONTACT PERSON(S)**

Michael C. Watkins, County Superintendent of Schools, Secretary to the Board  
Cindy O'Conner, Administrative Aide to the Superintendent

July 23, 2014

Agenda Item #5.0.2



**BOARD OF EDUCATION**  
 Ms. Jane Royer Barr  
 Mr. Jack Dilles  
 Mr. Aaron Hinde  
 Ms. Gina Locatelli  
 Ms. Sandra Nichols  
 Mr. Dana M. Sales  
 Mr. George "Bud" Winslow

Santa Cruz County Board of Education  
 Santa Cruz County Office of Education  
 400 Encinal Street  
 Santa Cruz, CA 95060

Special Meeting  
 June 16, 2014  
 Time: 3:00 p.m.  
 Board Room

**UNAPPROVED MINUTES**

*Please Note: Trustee Aaron Hinde participated in the meeting via telephone.  
 Agenda was posted at: 79030 Via San Clara, La Quinta, CA 92253.*

**1.0 ROLL CALL AND ESTABLISHMENT OF QUORUM**

<u>Board Present</u>	<u>Staff Present</u>
Jack Dilles (president)	Cindy O'Conner
Aaron Hinde (via telephone)	Rosa Rosas
Sandra Nichols	
Dana Sales	
George Bud Winslow	

Board Absent  
 Jane Barr  
 Gina Locatelli

**2.0 PLEDGE OF ALLEGIANCE**

President Dilles led the Pledge of Allegiance

**3.0 APPROVAL OF AGENDA**

It was M.S.C. (Nichols/Sales) to approve the agenda as submitted.

Ayes: Dilles, Hinde, Nichols, Sales, Winslow  
 Nays: None  
 Abstain: None  
 Absent: Barr, Locatelli

**4.0 PUBLIC COMMENT**

There was no public comment.

**5.0 APPEAL HEARING: DENIED INTERDISTRICT TRANSFER, SANTA CRUZ CITY SCHOOL DISTRICT /APPELLANT URBINA**

In accordance with E.C. 46601, et seq. and Board Policy and Administrative Regulation 5118.1, the Board conducted an appeal hearing regarding reference matter on Appellant Urbina.

Margaret Merchat, Legal Counsel, explained that because there were only five Board members present, there must be at least four members voting one way or the other to take action.

**5.1 Conduct Appeal Hearing**

President Dilles conducted the appeal hearing.

**5.2 Board Deliberation, Finding of Fact, and call for motion of final action**

Following the hearing, deliberations and consideration of findings, it was moved by Trustee Sales and seconded by Trustee Nichols to uphold the district's denial of the interdistrict transfer.

Ayes: Nichols, Sales  
Nays: Dilles, Hinde, Winslow  
Abstain: None  
Absent: Barr, Locatelli

The vote does not carry the motion.

Trustee Winslow motioned to grant the overturn the districts denial and grant the appeal, Trustee Nichols seconded the motion.

There was further discussion regarding an overreaching Interdistrict Transfer Agreement between the districts, and the fact that the appellant was permitted to complete the school year remaining in district of desired attendance.

Ayes: Dilles, Hinde, Nichols, Sales, Winslow  
Nays: None  
Abstain: None  
Absent: Barr, Locatelli

**6.0 APPEAL HEARING: DENIED INTERDISTRICT TRANSFER, SANTA CRUZ CITY SCHOOL DISTRICT /APPELLANT DEPP**

President Dilles recused himself from the hearing, as he has a conflict of interest.

In accordance with E.C. 46601, et seq. and Board Policy and Administrative Regulation 5118.1, the Board conducted an appeal hearing regarding reference matter on Appellant Depp.

**6.1 Conduct Appeal Hearing**

Vice President Nichols conducted the appeal hearing.

**6.2 Board Deliberation, Finding of Fact, and call for motion of final action**

Following the hearing, deliberations and consideration of findings, it was moved by Trustee Sales and seconded by Trustee Hinde to uphold the district's denial of the interdistrict transfer.

Ayes: Hinde, Nichols, Sales, Winslow  
Nays: None  
Abstain: None  
Absent: Barr, Dilles, Locatelli

**7.0 ADJOURNMENT**

Vice President Nichols adjourned the meeting.

**SUPERINTENDENT'S RECOMMENDATION FOR BOARD ACTION**

**SUBJECT:**

Gifts and Donations

**DEPARTMENT/PROGRAM:**

Santa Cruz County Board of Education

**ACTION REQUESTED:**

Accept gifts and donations as follows:

<u>Program</u>	<u>Donor</u>	<u>Value</u>
Write Start Project	Susan Mangel	\$ 100.00
Write Start Project	MaryEllen Dick	\$ 150.00

**PREVIOUS STAFF/BOARD ACTION:**

None. Acknowledgement letters will be sent to donors following Board action.

**BACKGROUND INFORMATION AND/OR STATEMENT OF NEED:**

County Board of Education Policy P-3280 requires that all gifts and donations received by the programs conducted by the County Superintendent of Schools be accepted by the County Board of Education.

**FISCAL IMPLICATIONS:**

Gifts received will be utilized by the programs to which they were donated.

**CONTACT PERSON(S)**

John Rice, Assistant Director, Alternative Education  
Mark Hodges, Sr. Director, Regional Occupational Program  
Dorothy Raab, Sr. Director, Special Education

July 23, 2014

Agenda Item #5.G.3