



Santa Cruz County Board of Education  
 Santa Cruz County Office of Education  
 400 Encinal Street  
 Santa Cruz, CA 95060

Regular Board Meeting  
 September 17, 2015  
 Time: 4:00 p.m.  
 Board Room

**APPROVED MINUTES**

**1.0 ROLL CALL AND ESTABLISHMENT OF QUORUM**

<u>Board Present</u>	<u>Staff Present</u>
Jane Royer Barr	Jim Guss
Jack Dilles	Cindy O’Conner
Sandra Nichols (President)	Mary Hart
Dana Sales	Rebecca Olker
Abel Sanchez	John Rice
Bruce Van Allen	Louise Burnside
George Bud Winslow (absent at roll call, arrived after)	
Michael Watkins, Secretary	

**2.0 PLEDGE OF ALLEGIANCE**

Superintendent Watkins led the Pledge of Allegiance.

**3.0 APPROVAL OF AGENDA**

It was M.S.C. (Barr/Sales) to approve the agenda as submitted.

Ayes: Barr, Dilles, Nichols, Sales, Sanchez, Van Allen  
 Nays: None  
 Abstain: None  
 Absent: Winslow

**4.0 PUBLIC COMMENT**

Superintendent Watkins introduced Kris Stanga, LCAP Coordinator for the SCCOE.

**5.0 CONSENT AGENDA**

All items appearing on the consent agenda are recommended actions, which are considered to be routine in nature and will be acted upon as one motion. Specific items may be removed for separate consideration. Item(s) removed will be considered immediately following the consent agenda motion as Deferred Consent Items.

**5.0.1 Minutes of Regular Board Meeting of August 20, 2015**

Following a correction to the minutes of August 20, 2015 to reflect the Board Retreat time of 10:00 a.m to 1:00 p.m., it was M.S.C. (Barr/Winslow) to approve the consent agenda.

Ayes: Barr, Dilles, Nichols, Sales, Sanchez, Van Allen, Winslow  
 Nays: None  
 Abstain: None  
 Absent: None

**5.1 DEFERRED CONSENT ITEMS (if required)**

There were no deferred consent items.

**6.0 CORRESPONDENCE**

There was no correspondence.

**7.0 UNFINISHED BUSINESS**

Mary Hart, Deputy Superintendent, Business Services, provided an update on the progress of the Green Valley School Project. Following a question by Trustee Barr regarding the contingency, Ms. Hart reported that there have been some change orders, amounting to approximately 10%-20% of the contingency budget.

President Nichols inquired about plans for a dedication ceremony for the new school, to which Ms. Hart responded that there will be a dedication ceremony, but no specific plans have been made yet.

**8.0 REGIONAL OCCUPATIONAL PROGRAM (ROP) STUDENT SCHOLARSHIP DONATIONS**

Following a presentation of the proposed scholarship fund for ROP students from Mark Hodges, Sr. Director, ROP, and Tony Howard, generous donor, it was M.S.C. (Winslow/Van Allen) to accept his donation of \$11,600 to establish a scholarship fund for ROP students.

Ayes: Barr, Dilles, Nichols, Sales, Sanchez, Van Allen, Winslow  
Nays: None  
Abstain: None  
Absent: None

*President Nichols closed the regular meeting and opened the Public Hearing:  
Sufficiency of Instructional Materials.*

**9.0 PUBLIC HEARINGS/NEW BUSINESS and ACTION ITEMS**

**9.1 Public Hearing: Sufficiency of Instructional Materials**

John Rice, Sr. Director, Alternative Education and Louise Burnside, Coordinator, Special Education, addressed the Board regarding instructional materials.

There being no public comment, the Public Hearing was closed.

*President Nichols reopened the regular meeting.*

**9.2 Adopt Resolution No. 15-13: Sufficiency of Instructional Materials**

It was M.S.C. (Sales/Dilles) to adopt Resolution 15-13: Sufficiency of Instructional Materials.

Ayes: Barr, Dilles, Nichols, Sales, Sanchez, Van Allen, Winslow  
Nays: None  
Abstain: None  
Absent: None

**10.0 REPORTS/DISCUSSION/INFORMATION ITEMS**

**10.1 2014-2015 Unaudited Closing Financial Statement**

Mary Hart, Deputy Superintendent, Business Services, reviewed the 2014-15 Unaudited Closing Financial Report filed with the California Department of Education.

**10.2 Naming of Green Valley School Project**

The Board discussed establishing a process for naming the new Green Valley school and other SCCOE buildings.

It was determined that the policy committee would review neighboring districts and county offices of education policies regarding the process for naming facilities. Trustees Dilles and Van Allen stressed the policy should be about process and involve neighbors and the community.

**10.3 Discussion: Surplus Equipment**

The Board discussed surplus equipment and the Board's role in determining how surplus goods are handled. It was determined that the policy committee would update the policy on surplus equipment to include a list of potential charities, and when applicable, the Board will be informed of the intended recipient of surplus equipment.

**11.0 SUPERINTENDENT REPORT**

County Superintendent of Schools, Michael C. Watkins, provided an update on activities and matters of interest since his report of September 17, 2015.

**12.0 TRUSTEE REPORTS (3 minutes each)**

Trustee Barr reported that she attended the countywide Board dinner on September 10<sup>th</sup>, featuring Tom Torlakson, State Superintendent of Public Instruction, sponsored by the SCCOE. She noted that the dinner was very well attended and the food, prepared by Culinary Arts teacher, Andrea Mollenauer and former ROP Culinary Arts students, was exceptional. She expressed her appreciation for the event. Ms. Barr also attended the annual fall CCBE conference in Monterey.

Trustee Winslow reported that he attended the fall CCBE conference in Monterey, noting the workshops he attended were outstanding.

Trustee Van Allen reported that he continues to work with Santa Cruz City Schools on their finance measure, which will be an all mail ballot. He also attended the countywide Board dinner, stating he felt Superintendent Torlakson did a very good job of asking trustees what they needed, and noted the food was great.

Trustee Sales reported he attended the policy committee meeting.

Trustee Sanchez reported that he also attended the countywide Board dinner, and felt the dinner was valuable, as it provided an opportunity for districts to express their concerns and issues, which Superintendent Torlakson may not have otherwise been aware of. Mr. Sanchez also attended the manager's retreat, noting it was very informative to learn what departments within the SCCOE are doing. He also attended the CCBE conference.

Trustee Dilles reported that he attended the employee orientation meeting in August, noting he was impressed by how SCCOE events, particularly orientation, do a good job of engaging employees. Mr. Dilles also attended the countywide Board dinner and the CCBE conference.

President Nichols reported that she participated in the Watsonville Pride Parade. She also attended the SCCOE employee orientation meeting, where she had the pleasure of presenting Superintendent Watkins with his 35-year service award. Ms. Nichols met with PVUSD trustee Lupe Rivas to discuss the role of Board presidents and trustees and she attended a community event regarding water supply. President Nichols expressed her appreciation for the countywide Board dinner, which she attended and enjoyed.

**13.0 AD HOC COMMITTEE REPORTS/ACTIONS (if any)**

Trustee Sales reported that the Policy Committee met prior to the Board meeting to discuss the Board's policy on mission and vision. The committee looked at examples from other county offices of education, and will share these with the full Board at the Board retreat.

Trustee Sales reported that the policy committee will also propose a change to the Board Policy on Interdistrict Transfer Appeals to include a timeline for submittal of evidence and will propose a policy on naming facilities.

Trustee Dilles shared a list of COE policies he obtained at the CCBE conference with the policy committee.

**14.0 ADDITIONS, IF ANY, TO FUTURE BOARD AGENDA ITEMS**

Trustee Barr requested potentially scheduling a special meeting to address the COPS refinance. Mary Hart stated she would look into the matter and provide the budget committee with an update.

Trustee Winslow requested a report regarding the SCCOE's relationship with First 5 be placed on a future agenda.

Trustee Nichols requested a report on the Smarter Balance Assessment.

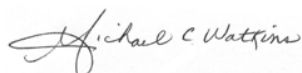
**15.0 SCHEDULE OF MEETINGS and COMING EVENTS**

October 15, 2015 2:00 p.m.	Regular Meeting of the County Board of Education County Board of Education
October 22, 2015 10:00 a.m.	Board Retreat Location TBD
November 19, 2015 2:00 p.m.	Regular Meeting of the County Board of Education County Board of Education
December 3-5, 2015	CSBA Conference San Diego, CA
December 17, 2015 2:00 p.m.	Regular Meeting of the County Board of Education County Board of Education

**16.0 ADJOURNMENT**

President Nichols adjourned the meeting in honor of Claudette Nibbs-Norell.

Respectfully Submitted,



Michael Watkins  
Secretary to the Board