

Santa Cruz County Board of Education
Santa Cruz County Office of Education
400 Encinal Street
Santa Cruz, CA 95060

Regular Board Meeting
December 20, 2012
Time: 2:00 p.m.
Board Room

AGENDA

1.0 **CALL TO ORDER, ROLL CALL AND ESTABLISHMENT OF QUORUM**

Jane Barr, Jack Dilles, Aaron Hinde, Gina Locatelli, Sandra Nichols, Dana Sales,
George Bud Winslow
Michael Watkins, Secretary

2.0 **PLEDGE OF ALLEGIANCE**

Superintendent Watkins will lead the Pledge of Allegiance.

3.0 **APPROVAL OF AGENDA**

Agenda deletions and/or changes of sequence will be approved or the agenda will be approved as submitted.

4.0 **REMARKS FROM THE AUDIENCE**

This is an opportunity for the public to address the Board regarding items not on the agenda. The Board President will recognize any member of the audience not previously placed on the agenda who wishes to speak on a matter directly related to school business. Each speaker on any specific topic may speak up to three (3) **minutes** unless otherwise limited or extended by the President. The President may allot time to those wishing to speak but no action will be taken on matters presented (E.C. Section 35145.5). If appropriate, the President, or any Member of the Board, may direct that a matter be referred to the Superintendent's Office for placement on a future agenda. Please refer to item, *Please Note*, on the last page of this agenda.

5.0 **ADMINISTRATION OF OATHS OF OFFICE**

The Oath of Office will be administered to trustee elected, Sandra Nichols, Trustee Area 3, and appointed-in-lieu of election, Jane Barr, Trustee Area 5, Dana Sales, Trustee Area 6, and George Winslow, Trustee Area 4 for the term December 2012 to December 2016.
Oath to be administered by the Michael C. Watkins, County Superintendent of Schools.

RECESS: RECEPTION

6.0 **ANNUAL ORGANIZATION OF THE BOARD**

The Board shall organize at a meeting held in each year by electing one of their number as president of the board. The meeting shall be the first meeting on or after the last Friday in November. (E.C. 1009)

6.1 **Nominations for President of the Board**

Vice President Locatelli will call for nominations for Board President.

6.2 **Election of Board President**

The Board will, by motion, elect a president.
Call for motion: Vice President Locatelli

6.3 **Nominations for Vice President of the Board**

The President will call for nominations for Board Vice President.

6.4 **Election of Board Vice President**

The Board will, by motion, elect a vice president.
Call for motion: Board President

6.5 Seating of New Officers of the Board of Trustees

New officers will be seated.

6.6 Appointment of Chairperson, County Committee on School District Organization

The Board will appoint a chairperson of the County Committee on School District Organization.

6.7 Establishment of Regular Meetings of the Board

The Board will discuss and, by motion, select the day of the month and the time for regular meetings of the County Board of Education.

6.8 Appointment to Board Ad Hoc Committees

6.8.1 Board Budget Committee

6.8.2 Community Outreach and Legislative Committee

6.8.3 Charter Schools Committee

6.8.4 Other committee as determined

7.0 CONSENT AGENDA

All items appearing on the consent agenda are recommended actions which are considered to be routine in nature and will be acted upon as one motion. Specific items may be removed for separate consideration. Item(s) removed will be considered immediately following the consent agenda motion as Deferred Consent Items.

7.0.1 Minutes of Board Meeting of November 15, 2012

7.0.2 Routine Budget Revisions

7.0.3 Donations

7.1 DEFERRED CONSENT ITEMS (if required)

This item is placed on the agenda to address any items that might be pulled from Agenda Item 5.0 for further discussion/consideration if so determined.

8.0 CORRESPONDENCE

Correspondence will be available for review at meeting location.

9.0 UNFINISHED BUSINESS

There is no unfinished business to discuss.

10.0 NEW BUSINESS and ACTION ITEMS

10.1 Approval of 2013-2014 Budget Development Calendar

The Board is asked to approve the 2013-2014 Budget Development Process and Single Budget Adoption Timelines as submitted and recommended by administration.

Presenter: Mary Hart, Associate Superintendent, Business Services

11.0 REPORTS/DISCUSSION/INFORMATION ITEMS

11.1 Program Report: Special Education

The Board will receive a report on matters of interest in the Special Education Department.

Presenters: Dorothy Raab, Senior Director, Special Education
Troy Cope, Assistant Director, Special Education

11.2 District Boundary Project Report

The Board will receive a report from on a completed project defining school district boundaries. In accordance with Education Code 5031, whenever a school district or community college district is divided for governing board membership purposes into wards, supervisorial districts, or trustee areas, the county superintendent of schools shall prepare and keep in his or her office a map showing the boundaries of such subdivisions of all districts under his or her jurisdiction.

Presenter: Dr. William Barr

11.3 First Interim Financial Report

In accordance with Education Code 1240(L), the Superintendent is required to certify the first interim financial report and present it to the Board for review in public session.

Presenters: Mary Hart, Associate Superintendent, Business Services

11.4 Informational: 2011-2012 Fiscal Year Annual Audit Report

The Board will be provided with the 2011-2012 final, audited, prior-year financial statements which the County Office of Education is required to file with the California Department of Education and the State Controller's Office.

Presenters: Mary Hart, Associate Superintendent and CBO, Business Services
Tze-Ki Lam, Vavrinek, Trine, Day & Co.

11.5 Superintendent's Report

County Superintendent of Schools, Michael C. Watkins, will provide an update on activities and matters of interest.

11.6 Trustee Reports (3 minutes each)

Trustees will report on matters, events and activities of interest.

12.0 AD HOC COMMITTEE REPORTS/ACTIONS (if any)

13.0 ADDITIONS, IF ANY, TO FUTURE BOARD AGENDA ITEMS

The Board may give direction regarding placement of future Board agenda items.
Request for additional items: Board President

14.0 SCHEDULE OF MEETINGS and COMING EVENTS

Thursday, January 17, 2013 2:00 p.m.	Regular Meeting of the County Board of Education Santa Cruz County Office of Education Ribbon Cutting – SCCOE Solar Project
Thursday, February 21, 2013	Regular Meeting of the County Board of Education Santa Cruz County Office of Education
Thursday, March 21, 2013	Regular Meeting of the County Board of Education Santa Cruz County Office of Education
Thursday, April 18, 2013	Regular Meeting of the County Board of Education Santa Cruz County Office of Education

15.0 ADJOURNMENT

The Board President will adjourn the meeting.

PLEASE NOTE:

Public Participation:

All persons are encouraged to attend and, when appropriate, to participate in meetings of the Santa Cruz County Board of Education. If you wish to speak to an item on the agenda, please be present at the beginning of the meeting as any item, upon motion, may be moved to the beginning of the agenda. Persons wishing to address the Board are asked to state their name for the record. The president of the Board will establish a time limit of three (3) minutes, unless otherwise stated by the president, for comments from the public. Consideration of all matters is conducted in open session except those relating to litigation, personnel and employee negotiations, which, by law, may be considered in closed session. Expulsion appeal hearings are heard in closed session unless a request for hearing in open session is made by the appellant.

Backup Documentation: Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the County Office of Education, located 400 Encinal Street, Santa Cruz, CA 95060, during normal business hours.

TRANSLATION REQUESTS:

Spanish language translation is available on an as-needed basis. Please make advance arrangements with Cindy O'Conner by telephone at (831) 466-5901. Traducciones del inglés al español y del español al inglés están disponibles en las sesiones de la mesa directiva. Por favor haga arreglos por anticipado con Cindy O'Conner por teléfono al numero (831) 466-5901.