



Santa Cruz County Board of Education
Santa Cruz County Office of Education
400 Encinal Street
Santa Cruz, CA 95060

Regular Meeting of the Board
Thursday, December 18, 2008
2:00 p.m.
Board Room

AGENDA

1.0 **CALL TO ORDER, ROLL CALL AND ESTABLISHMENT OF QUORUM**

Jack Dilles - President, Aaron Hinde, Arnold Levine, Kathy Mann, Vic Marani,
Dana M. Sales, George Winslow
Michael C. Watkins, Secretary

2.0 **PLEDGE OF ALLEGIANCE**

Superintendent Watkins will lead recitation of the Pledge of Allegiance

3.0 **APPROVAL OF AGENDA**

Agenda deletions and/or changes of sequence will be approved or the agenda will be approved as submitted.

4.0 **REMARKS FROM THE AUDIENCE**

This is an opportunity for the public to address the Board. The Board President will recognize any member of the audience not previously placed on the agenda who wishes to speak on a matter directly related to school business. The President may allot time to those wishing to speak but no action will be taken on matters presented (E.C. Section 35145.5). If appropriate, the President, or any member of the Board, may direct that a matter be referred to the Superintendent's Office for placement on a future agenda. Please refer to item, *Please Note*, on the last page of this agenda.

5.0 **ADMINISTRATION OF OATHS OF OFFICE**

Recently elected first term Board Trustees Hinde, Marani and Winslow will be administered the oath of office. Tenured Trustees Levine and Sales, appointed in-lieu of election, will also be sworn in.

Administration of Oath: Michael C. Watkins, County Superintendent of Schools

RECESS: RECEPTION

6.0 ANNUAL ORGANIZATION OF THE BOARD

The Board shall organize at a meeting held in each year by electing one of their number as president of the board. The meeting shall be the first meeting on or after the last Friday in November. (E.C. 1009)

6.1 Nominations for President of the Board

President Dilles will call for nominations for Board President.

6.2 Election of Board President

The Board will, by motion, elect a president.

Call for motion: President Dilles

6.3 Nominations for Vice President of the Board

The President will call for nominations for Board Vice President.

6.4 Election of Board Vice President

The Board will, by motion, elect a vice president.

Call for motion: Board President

6.5 Appointment of Chairperson, County Committee on School District Organization

The Board will appoint a chairperson of the County Committee on School District Organization.

6.6 Establishment of Regular Meetings of the Board

The Board will discuss and, by motion, select the day of the month and time for regular meetings of the County Board of Education.

Call for motion: President Dilles

6.7 Seating of New Officers of the Board of Trustees

New Board officers will be seated.

6.8 Appointments to Board Committees

6.8.1 Board Policy Advisory Committee

6.8.2 Board Budget Committee

6.8.3 Other committees if and as determined

7.0 REGULAR OPEN SESSION

7.1 DISCLOSURE OF CLOSED SESSION AGENDA

The Board President will disclose that the Board, in Closed Session, will receive information, discuss and possibly advise the designated legal liaison relative to one issue of potential litigation under Agenda Item 7.1.

8.0 CLOSED SESSION

8.1 CONFERENCE WITH LEGAL COUNSEL DESIGNEE RE ANTICIPATED LITIGATION – ONE (1) POTENTIAL CASE

Under Government Code 54956.9(c), based on existing facts and circumstances that the agency may decide to participate in initiating litigation as a plaintiff, the Board may meet to confer with designee regarding the potential litigation.

Presenter: Michael Watkins, County Superintendent of Schools

9.0 RESUME OPEN SESSION

9.1 REPORT OUT ON CLOSED SESSION

The Board President will report out on actions taken, if any, in Closed Session.

9.2 CONSENT AGENDA

All items appearing on the consent agenda are recommended actions which are considered to be routine in nature and will be acted upon as one motion. Specific items may be removed for separate consideration. Item(s) removed will be considered immediately following the consent agenda motion.

9.2.1 Minutes of Regular Meeting of November 20, 2008

9.2.2 Routine Budget Revisions

9.2.3 Donations

9.2.4 Approval to submit application for funding, Healthy Lifestyles Initiative Grant

9.3 CORRESPONDENCE

None at the time of publication.

9.5 SUPERINTENDENT'S REPORT

Report by Superintendent Watkins of activities and matters of interest to the Board.

9.6 UNFINISHED BUSINESS

There is no unfinished business to conduct.

9.7 NEW BUSINESS and ACTION ITEMS

9.7.1 Approval of 2009-2010 Budget Development Calendar

The Board is asked to approve the 2009-2010 Budget Development Process and Single Budget Adoption Timelines as submitted and recommended by administration.

Presenter: Barney Finlay, Associate Superintendent, Business Services Division

9.7.2 Adoption

a) Resolution # 08-10 Resolution to Tax Defer Member Paid Contributions to the Public Employees Retirement System as Employer "Pick-up"

Internal Revenue Code Section 414(h)(2) allows public agencies and school employers to designate required employee contributions as being "picked-up" by the employer and treated as employer contributions for tax purposes. (Classified Management employees)

b) Resolution #08-11 Resolution to Tax Defer Employer Paid Contributions to the Public Employees Retirement System

Adoption of the resolution is required to implement Government Code Section 20691 for the purpose of the County Office of Education's election to pay employer paid member contributions to the Public Employees Retirement System.

Presenter: Barney Finlay, Associate Superintendent, Business Services Division

9.8 REPORTS AND INFORMATION ITEMS

9.8.1 First Interim Financial Report

In accordance with Education Code 1240(L), the Superintendent is required to certify the first interim financial report and present it to the Board for review in public session.

Presenters: Barney Finlay, Associate Superintendent, Business Services
Jean Gardner, Director, Financial Services
Harley Robertson, Coordinator, Internal Business

9.8.2 Board President's Report

The Board President will report on matters of interest to the Board.

9.8.3 Board Trustee Reports

Trustees will report on matters, events and activities of interest.

9.8.4 Future Board Agenda Items

The Board will discuss and give direction regarding permanent placement of an agenda item titled Future Board Agenda Items.
Presenter: Trustee Marani

9.8.5 Future Agenda Items:

January 15, 2009	2007-2008 Fiscal Year Annual Audit Report Program Report: Regional Occupational Program
February 19, 2009	Program Report, Program to be determined County Treasurer's Quarterly Investment Report
March 19, 2009	SCCOE 2008-09 Second Interim Financial Report Program Report, Program to be determined
May 21, 2009	Board Review 2009-2010 SCCOE Preliminary Budget Program Report, Program to be determined
June 18, 2009	Adopt 2009-2010 SCCOE Budget Program Report, Program to be determined

10.0 SCHEDULE OF COMING EVENTS

The following tentative schedule applies subject to pending determination by the Board regarding Agenda Item 5.6.

January 8, 2009, 6:00 p.m.	Boards Orientation Workshop
January 15, 2009, 2:00 p.m.	Regular Meeting of the Board
February 19, 2009, 2:00 p.m.	Regular Meeting of the Board
March 19, 2009, 2:00 p.m.	Regular Meeting of the Board

11.0 ADJOURNMENT

PLEASE NOTE:

Public Participation:

All persons are encouraged to attend and, when appropriate, to participate in meetings of the Santa Cruz County Board of Education. If you wish to speak to an item on the agenda, please be present at the beginning of the meeting as any item, upon motion, may be moved to the beginning of the agenda. Persons wishing to address the Board are asked to state their name for the record. The president of the Board will establish a time limit of three (3) minutes, unless otherwise stated by the president, for comments from the public. Consideration of all matters is conducted in open session except those relating to litigation, personnel and employee negotiations, which, by law, may be considered in closed session. Expulsion appeal hearings are heard in closed session unless a request for hearing in open session is made by the appellant.

Backup Documentation: Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the County Office of Education, located 400 Encinal Street, Santa Cruz, CA 95060, during normal business hours.

TRANSLATION REQUESTS:

Spanish language translation is available on an as-needed basis. Please make advance arrangements with Bill Sullivan by telephone at (831) 479-5310. Traducciones del inglés al español y del español al inglés están disponibles en las sesiones de la mesa directiva. Por favor haga arreglos por anticipado con Bill Sullivan por teléfono al numero (831) 466-5901.