



BOARD OF EDUCATION
Mr. Jack Dilles
Mr. Aaron Hinde
Mr. Arnold Levine
Mrs. Kathy Mann
Mr. Vic Marani
Mr. Dana M. Sales
Mr. George "Bud" Winslow

Santa Cruz County Board of Education
Santa Cruz County Office of Education
400 Encinal Street
Santa Cruz, CA 95060

Regular Board Meeting
December 16, 2010
Time: 2:00 p.m.
Board Room

AGENDA

1.0 **CALL TO ORDER, ROLL CALL AND ESTABLISHMENT OF QUORUM**

Jack Dilles, Aaron Hinde (President), Arnold Levine, Kathy Mann, Vic Marani, Dana Sales, George Bud Winslow
Michael Watkins, Secretary

2.0 **PLEDGE OF ALLEGIANCE**

Superintendent Watkins will lead recitation of the Pledge of Allegiance.

3.0 **APPROVAL OF AGENDA**

Agenda deletions and/or changes of sequence will be approved or the agenda will be approved as submitted.

4.0 **REMARKS FROM THE AUDIENCE**

This is an opportunity for the public to address the Board regarding items not on the agenda. The Board President will recognize any member of the audience not previously placed on the agenda who wishes to speak on a matter directly related to school business. Each speaker on any specific topic may speak up to three (3) minutes unless otherwise limited or extended by the President. The President may allot time to those wishing to speak but no action will be taken on matters presented (E.C. Section 35145.5). If appropriate, the President, or any Member of the Board, may direct that a matter be referred to the Superintendent's Office for placement on a future agenda. Please refer to item, *Please Note*, on the last page of this agenda.

5.0 **ADMINISTRATION OF OATHS OF OFFICE**

The Oath of Office will be administered to trustees elected, Aaron Hinde, Trustee Area I, Gina Locatelli, Trustee Area VII, and appointed-in-lieu of election, Jack Dilles, Trustee Area II for the term December 2010 to December 2014 and Michael Watkins, Santa Cruz County Superintendent of Schools for the term January 2011 to January 2015. Oath to be administered by the Honorable Paul Marigonda.

RECESS: RECEPTION

6.0 **REGULAR OPEN SESSION**

7.0 **ANNUAL ORGANIZATION OF THE BOARD**

The Board shall organize at a meeting held in each year by electing one of their number as president of the board. The meeting shall be the first meeting on or after the last Friday in November. (E.C. 1009)

7.1 **Nominations for President of the Board**

President Hinde will call for nominations for Board President.

7.2 **Election of Board President**

The Board will, by motion, elect a president.
Call for motion: President Hinde

- 7.3 Nominations for Vice President of the Board**
The President will call for nominations for Board Vice President.
- 7.4 Election of Board Vice President**
The Board will, by motion, elect a vice president.
Call for motion: Board President
- 7.5 Appointment of Chairperson, County Committee on School District Organization**
The Board will appoint a chairperson of the County Committee on School District Organization.
- 7.6 Establishment of Regular Meetings of the Board**
The Board will discuss and, by motion, select the day of the month and the time for regular meetings of the County Board of Education.
- 7.7 Seating of New Officers of the Board of Trustees**
New officers will be seated.
- 7.8 Appointment to Board Committees**
- 7.8.1 Board Policy Advisory Committee**
 - 7.8.2 Board Budget Committee**
 - 7.8.3 Charter Schools Liaison Committee**
 - 7.8.4 Superintendent and Board Liaison Committee**
 - 7.8.5 Board Agenda Committee**
 - 7.8.6 Community Outreach and Legislative Committee**
 - 7.8.7 Other committees as determined**
- 8.0 CONSENT AGENDA**
All items appearing on the consent agenda are recommended actions which are considered to be routine in nature and will be acted upon as one motion. Specific items may be removed for separate consideration. Item(s) removed will be considered immediately following the consent agenda motion as Deferred Consent Items.
- 8.0.1 Minutes of Board Meeting of November 18, 2010**
 - 8.0.2 Donations**
 - 8.0.3 Routine Budget Revisions**
- 8.1 DEFERRED CONSENT ITEMS (if required)**
This item is placed on the agenda to address any items that might be pulled from Agenda Item 5.0 for further discussion/consideration if so determined.
- 9.0 CORRESPONDENCE**
None at time of posting.
- 10.0 INFORMATIONAL: 2009-2010 FISCAL YEAR ANNUAL AUDIT REPORT**
The Board will be provided with the 2009-2010 final, audited, prior-year financial statements which the County Office of Education is required to file with the California Department of Education and the State Controller's Office.
Presenters: Mary Hart, Associate Superintendent, Business Services
Tze-Ki Lam, Vavrinek, Trine, Day & Co.
- 11.0 UNFINISHED BUSINESS**
There is no unfinished business to conduct.

12.0 NEW BUSINESS / ACTION ITEMS

12.1 Approval of 2011-2012 Budget Development Calendar

The Board is asked to approve the 2011-2012 Budget Development Process and Single Budget Adoption Timelines as submitted and recommended by administration.
Presenter: Mary Hart, Associate Superintendent, Business Services

12.2 Board Policy: Second Reading and Possible Adoption of Proposed Board Policy BP 5113.2, Work Permits

Board Policy #9130 requires that policy modification and new policies be adopted by the County Board of Education following a first and second reading by the Board. The Board may take action to adopt BP-5113.2 or remand to the Policy Subcommittee for additional revision.
Presenter: Trustee Dilles

12.3 Board Nomination to CSBA Delegate Assembly

The Board will consider and possibly nominate one or more candidates to represent Region 9 on the CSBA Delegate Assembly for a two-year term.
Presenter: Board President

12.4 Possible Adoption of Revised County School Boards Association Bylaws

The Board will consider adopting revised County School Boards Association Bylaws.
Presenter: Trustee Dilles

13.0 REPORTS/DISCUSSION/INFORMATION ITEMS

13.1 Discussion: CSBA Governance Workshops

The Board will discuss a revised proposal to provide CSBA Governance workshops to Santa Cruz county school board members.
Presenter: Trustee Dilles

13.2 Discussion: Consideration of Continued Participation in the Santa Cruz County School Boards Association

The Board will discuss their continued participation in the County School Boards Association.
Presenter: Trustee Dilles

13.3 First Interim Financial Report

In accordance with Education Code 1240(L), the Superintendent is required to certify the first interim financial report and present it to the Board for review in public session.
Presenters: Mary Hart, Associate Superintendent, Business Services
Jean Gardner, Director, Financial Services
Kyle Rucker, Coordinator, Internal Business

13.4 Santa Cruz County Treasurer's Quarterly Investment Report

The Superintendent's designee is required to provide a report of investments on a quarterly basis. The Santa Cruz County Office of Education maintains all its investments in the County Treasurer's investment pool.
Presenter: Mary Hart, Associate Superintendent, Business Services

13.5 California Employers' Retiree Benefit Trust Investment Report

The Superintendent's designee is required to provide a report of investments for trust accounts annually. Since the SCCOE maintains all its retiree benefit funds in the California Public Employees' Retirement System (CalPERS).
Presenter: Mary Hart, Associate Superintendent, Business Services

13.6 Discussion: Board Retreat

The Board will discuss potential dates and topics for a future Board Retreat.

Presenter: Superintendent Watkins

13.7 Superintendent's Report

County Superintendent of Schools Michael C. Watkins will provide an update on activities and matters of interest.

13.8 Board Trustee Report (3 minutes each)

14.0 COMMITTEE REPORTS

14.1 Agenda Committee

Report and discussion if required.

Presenter: Board President

14.2 Community Outreach and Legislative Committee

Report and Discussion if required.

Presenter: Vice President Marani, Committee Chair

14.3 Policy Advisory Committee

Report and Discussion if required.

Presenter:

14.4 Budget Committee

Report and discussion if required.

Presenter: Trustee Dilles

14.5 Santa Cruz County School Boards Association Report

Report and discussion if required.

Presenter: Trustee Dilles

14.6 Additions, if any, to Future Board Agenda Items

The Board may give direction regarding placement of future Board agenda items.

Request for additional items: Board President

15.0 SCHEDULE OF MEETINGS and COMING EVENTS

Thursday, January 20, 2011
2:00 p.m. (subject to determination
during December annual organization
meeting)

Regular Meeting of the County Board of Education
Santa Cruz County Office of Education

February 2, 2011

County-wide School Boards Professional
Development Dinner

February, 2011 (Date TBD)

Board Retreat

Thursday, February 17, 2011
2:00 p.m. (subject to determination
during December annual organization
meeting)

Regular Meeting of the County Board of Education
Santa Cruz County Office of Education

Thursday, March 17, 2011
2:00 p.m. (subject to determination
during December annual organization
meeting.

Regular Meeting of the County Board of Education
Santa Cruz County Office of Education

16.0 ADJOURNMENT

The Board President will adjourn the meeting.

PLEASE NOTE:

Public Participation:

All persons are encouraged to attend and, when appropriate, to participate in meetings of the Santa Cruz County Board of Education. If you wish to speak to an item on the agenda, please be present at the beginning of the meeting as any item, upon motion, may be moved to the beginning of the agenda. Persons wishing to address the Board are asked to state their name for the record. The president of the Board will establish a time limit of three (3) minutes, unless otherwise stated by the president, for comments from the public. Consideration of all matters is conducted in open session except those relating to litigation, personnel and employee negotiations, which, by law, may be considered in closed session. Expulsion appeal hearings are heard in closed session unless a request for hearing in open session is made by the appellant.

Backup Documentation: Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the County Office of Education, located 400 Encinal Street, Santa Cruz, CA 95060, during normal business hours.

TRANSLATION REQUESTS:

Spanish language translation is available on an as-needed basis. Please make advance arrangements with Cindy O'Conner by telephone at (831) 466-5901. Traducciones del inglés al español y del español al inglés están disponibles en las sesiones de la mesa directiva. Por favor haga arreglos por anticipado con Cindy O'Conner por teléfono al número (831) 466-5901.